

F.No.13(5)/2013-NCW(R&SC)
National Commission for Women
4, Deen Dayal Upadhyaya Marg,
New Delhi-110002

Dated: 31st January, 2013

Sub: Expression of Interest for Selection of a reputed National level NGO for carrying out various activities on behalf of National Commission for Women.

Background

National Commission for Women is the apex, statutory authority in the country with autonomy to enable achievement of empowerment of women which was set up in January 1992 under the National Commission for Women Act, 1990 (Act No. 20 of 1990 of Govt. of India) to, inter-alia, review the Constitutional and Legal safeguards for women, recommend remedial legislative measures, facilitate redressal of grievances and advise the Government on all policy matters affecting women, with specific focus on violence against women and improvement of the status of women at large.

I. Rationale, Mandate of the Reputed National NGO

The recent gruesome incidence of rape has shaken the nation's consciousness and brought forth inadequacy in the existing delivery systems in achieving complete safety of women against violence.

Hence, realizing the need for a holistic and comprehensive action, the National Commission for Women has in a major initiative decided to further augment its mandated activities to generate awareness through a rapid action series of consultations, seminars, conventions, conferences, round tables and direct and indirect public awareness mechanisms and instruments to all the stakeholders.

To carry this initiative forward, NCW requires the assistance of a reputed non-governmental organization to network, research, conduct programmes under the umbrella of NCW and manage the range of the activities of the agreed programs in field of violence against women specifically rape and sexual violence so as to help National Commission for Women in carrying out its specified tasks.

It is clarified that all activity assigned to the NGO will be carried out under the NCW umbrella and prominent publicity/due recognition and acknowledgement ascribed to NCW on every occasion that an activity is undertaken.

II. Scope of the Reputed National NGO

All over India.

III. The Methodology for Implementation of the mandate

During the implementation of the program, **the** selected reputed NGO shall Consult the National Commission for Women. It may consult at its end respective central and state government institutions and departments as may be required from time to time. The selected NGO will be required at its end to put an architecture in place consisting of State level and other grassroot level NGOs to further implement the activities/programmes assigned to it. However, NCW will release funds after following due processes, only to the main selected mother NGO.

1. The State Commissions for Women shall be consulted for necessary inputs and advisory support.
2. The State Legal Services Authorities shall be consulted for assessment of effectiveness of free legal aid services for women.
3. The Gender Resource Centres shall be consulted as and when found necessary.
4. The Police organizations, Judicial Organizations, Hospital Authorities shall be consulted for inputs.
5. Women's organizations, gender specialists, NGOs, experts shall be consulted actively.

IV. Tasks/Responsibility of the reputed National level NGO

- i) National and State Level Conference on Trafficking, Sexual Violence and Rape and all forms of Gender Violence and Violence against Women.
- ii) National Conference and State Level Conferences on the occasion of the International Women's Day and any such prescribed dates.
- iii) National and State Level Conference, Conventions, Seminars, Policy Dialogues with Police, Judiciary, Legal Institutions, Parliamentary Forum, Legislative Forums, Constitutional Authorities, Paramilitary and Armed Forces.

- iv) State Level conferences on protection against rape and sexual violence in Universities and Colleges and Schools.
- v) District and Panchayat Level conferences and Awareness Programs on Role and Responsibility of PRI and Local body, ASHA and Anganwadi in consultation with District Authorities.
- vi) Visit of expert delegations and Consultations with Courts, Police Stations, Women's Homes, Jails, Hospitals and such other places.
- vii) Consultations and Awareness Drive with villagers, mainstream affected and vulnerable population, slum dwellers, representatives of Homeless Population and Scheduled Caste, Scheduled Tribe, Conflict affected Women, and Women migratory labourers in need of help.
- viii) Conferences and Consultations with Teachers, Educators, Doctors, Jailors, Legal Professionals and Judicial organizations.
- ix) Conferences, Consultations, Meetings and Awareness Events and Programs for Minority Groups, Scheduled Caste, Scheduled Tribe and other backward and neglected sections.
- x) Innovative awareness programs, publications, audio video productions, public awareness concerts and several path-breaking social and community level functions, books, exhibitions, cultural events etc.
- xi) The selected NGO will be required to set up a proper and professional financial and programme management team and a social audit team to ensure fulfilment of the goals with transparency.
- xii) The selected mother NGO will be held responsible for the local grassroot level NGO in discharge of its functions in so far as NCW activity is concerned.
- xiii) Any other necessary to undertake the allotted tasks.

V. Eligibility for Selection of the reputed NGO

1. Minimum 10 years of Registration under Societies Registration Act 1860 / Public Trust Act etc.
2. At least 10 years of experience in working on issues of women empowerment with special emphasis on rape and sexual violence.
3. Proven experience of implementation of government sponsored National Schemes- Programs atleast for 3 consecutive years.

4. Atleast 10 years experience working in Rural areas.
5. Experience in organising national and state level conferences-events in association with government agencies and departments.
6. Quantum of finances handled by NGO should not be less than Rs.10 Crores in the last 5 to 8 years with majority of experience in handling government sponsored funds.

VI. Documents to be submitted:

1. Detailed and Comprehensive Profile of the NGO in the form of a booklet.
2. Certified copy of Registration Certificate.
3. Certified copy of Memorandum and Articles of Association.
4. Certified copies of the Audited statements of accounts for the last eight years.
5. Consolidated activity report for the last 10 years.
6. Organizational structure including summary of background of Directors, Project Managers, CEO's and Chief functionaries.
7. Full details at Sl.No. 2 to 6 of the eligibility conditions.

VII. Financial norms

The work will be undertaken as per the activities assigned to the NGOs by the NCW. The financial assistance to the NGOs will be as per the norms of the NCW. Details are available at NCW website www.ncw.nic.in

The selected NGO will be responsible for submitting all due documents for release of funds to NCW even when activity has been undertaken by any other local/grassroot level NGO on the selected NGO's behalf.

NCW will not entertain separately any correspondence from the local NGO in this regard.

VIII. Tenure and Work Order

The partnership with the selected mother NGO will be initially for a period of atleast 1 year. NCW reserves the right to terminate the partnership in case of unsatisfactory performance. Extension may be considered on

review, or otherwise. An MOU shall be signed with the selected NGO and funds will be released in accordance with the said MOU.

IX. Miscellaneous

Final decision will vest with NCW and no correspondence will be entertained in this regard.

NCW reserves the right to cancel this expression of interest without assigning any further reasons.

X. Procedure for application

Those NGOs fulfilling the eligibility conditions specified above may apply alongwith the supporting documents listed out in Para VI above. The NGO's may apply to Ms. Richa Ojha, Senior Research Officer, National Commission for Women 4, Deen Dayal Upadhyaya Marg, New Delhi-110002 in sealed cover superscribed "Expression of Interest for Selection of reputed NGOs" latest by 20th February, 2013

Applications received after the last date will not be entertained.

Applications received from ineligible applicant will be summarily rejected.

Incomplete applications will not be entertained.

XI. Selection Procedure

A selection committee of NCW will duly assess technical strength and expertise of the eligible applicant/NGO, and shortlist them. Shortlisted applicants will be required to give a presentation of their credentials to a Selection Committee at NCW. The date and time will be informed in due course.

**Sd/-
(Richa Ojha)
Sr. Research Officer**