

**National Commission for Women  
4, Deen Dayal Upadhyaya Marg,  
New Delhi - 110002**

Filling up of vacant posts in the National Commission for Women on  
Deputation basis-reg.

Applications are invited for the following posts in the National Commission for Women, by **deputation basis on “foreign service terms”**.

1. **Under Secretary** (Group A )
2. **Senior Research officer** (GroupA )
3. **Assistant** Rs.9, 300-34,800+Rs.4,200 GP
4. **Junior Hindi Translator** Rs.9, 300-34,800+Rs.4,200 GP
5. **Lower Division Clerk** revised pay band +grade pay 5200- 20200+1900
6. **Hindi Typist** revised pay band +grade pay 5200- 20200+1900

Applications from eligible candidates in the prescribed format may please be forwarded through proper channel along with attested copies of ACRs for the last 5 years and vigilance clearance with in 21 days from the date of publication of this advertisement, to the Law Officer, National Commission for Women, 4 Deen Dayal Upadhyaya Marg, New Delhi-110002.

**Sd/  
(Yogesh Mehta)  
Law Officer**

## FILLING UP OF POSTS ON DEPUTATION AND CONTRACT BASIS

S.No.	Name of the Post & Pay Band	No. of posts	Eligibility condition
1.	Under Secretary (Group "A") Revised Pay Band+Grand Pay (Rs.15,600- 39,100+6600) (PB-3)  Pre-revised scale Rs.10,000-325- 15,200/=	One	Essential:- Central Government Officers holding analogous post on regular basis or Officers having 08 years regular service in the post of Section Officer in the Scale of pay of Old Scale Rs.6,500—200-10,500 revised pay band+ grade pay of Rs.5200-20200+1900/-  Applications from eligible candidates in the prescribed format may be forwarded through proper channel along with attested copies of ACR's for the last 5 years and vigilance clearance within 21 days from the date of publication of the advertisement  <b>Note : advance copies sent by the candidates shall not be entertained</b>
2	Senior Research Officer.  Rs.15600-39100 + Rs. 6600 Grade Pay	ONE	Essential:- Holding analogous post on regular basis in the Scale of pay of Revised Scale Rs.15600-39100 + Rs. 6600 GP ( Old Scale Rs. 10,000-325-15,200) OR With <b>Five</b> years service in the scale of pay of Old Scale Rs. 8000- 275-13500( Revised scale Rs.9300-34800+ 5400 GP) Desirable:- Candidates, who have Masters Degree in Social work and experience on social issues, will be given preference. <b>Note : advance copies sent by the candidates shall not be entertained</b>
3.	Assistant.	Two *	Persons holding analogous posts or having five years regular service as UDC in the Old Scale of Pay of Rs.4000-100-6000 (Revised Scale Rs.5200-

	Rs.9300-34800+ Rs. 4200 GP		<p>20200 +Rs. 2400 GP) of CSCS Cadre, possessing experience in noting and drafting Applications from eligible candidates in the prescribed format may be forwarded through proper channel along with attested copies of ACR's for the last 5 years and vigilance clearance within 21 days from the date of publication of the advertisement</p> <p><b>Note : advance copies sent by the candidates shall not be entertained</b></p> <p><b>Note : one post of assistant is for cash section hence suitably experienced persons shall only be considered</b></p>
4	Lower Division Clerk Rs.5200-20200 + Rs.1900 GP	One*	<p>Persons holding analogous posts on regular basis or Group 'D' Employees of the Central Secretariat having at least 9 years regular service in the Old Scale of Pay of Rs.2550-55-2660-60-3200 (revised Scale Rs.4440-7440 + 1300 GP) or atleast 5 years of service in the Old Scale of Pay of Rs.2750-70-3800-75-4400 (Revised scale Rs.5200-20200 + 1800 GP) and possessing educational qualifications as below:</p> <p>(i) Matriculation or equivalent (ii) Should possess a speed of 30/25 words per minute in English or Hindi typewriting.</p> <p>Applications from eligible candidates in the prescribed format may be forwarded through proper channel along with attested copies of ACR's for the last 5 years and vigilance clearance within 21 days from the date of publication of the advertisement</p>

			<b>Note : advance copies sent by the candidates shall not be entertained</b>
5.	Junior Hindi Translator  Rs.9300-34800+Rs.4200 GP	One*	<p>Central Government Officers holding analogous post on regular basis or Officers having 8 years regular service in a post in the Old scale of pay of Rs.3050-4590 (Revised scale Rs. 5200-20200 + Rs.1900 GP) or equivalent.</p> <p><b>Essential Qualifications:</b>  Masters Degree of a recognized university in Hindi or English with Hindi as a compulsory subject at Degree level or vice-versa; or  Masters Degree in any of the subject in English or Hindi and Hindi as a compulsory subject in Degree level or vice-versa or  Graduate with Hindi and English as compulsory subject and one year's Translation Course from a recognized institute.</p> <p>Applications from eligible candidates in the prescribed format may be forwarded through proper channel along with attested copies of ACR's for the last 5 years and vigilance clearance within 21 days from the date of publication of the advertisement</p> <p><b>Note : advance copies sent by the candidates shall not be entertained</b></p>
6	Hindi Typist	Two  One	<p>Essential:-</p> <p>Persons holding analogous posts on regular basis in the Scale of pay of Old Scale Rs. 3050-75-3950-80-4590/= (Revised pay band+ grade pay of Rs.5200-20200+1900/=</p> <p>OR</p> <p>With 09 (Nine) years regular service in the scale of pay of Old Scale Rs.2550-55-2660-60-3200/= (Revised scale Rs.4440-7440+1300GP) or at least 05 (Five) years regular service in the old Scale of pay of Rs.2750-70-3800-75-4400/- (Revised Scale Rs. 5200-20200+1800 GP)</p> <p>(a)Matriculation or equivalent.</p>

		<p>(b)Should possess a speed of 30/25 words per minute in English/Hindi typewriting</p> <p><b>Desirable:</b> Candidates, who have computer knowledge, will be given preference. Applications from eligible candidates in the prescribed format may be forwarded through proper channel along with attested copies of ACR's for the last 5 years and vigilance clearance within 21 days from the date of publication of the advertisement</p> <p>Note : advance copies sent by the candidates shall not be entertained</p>
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