

No. 4-202/2017-NCW(A)  
National Commission for Women  
Plot No. 21 Jasola Institutional Area  
New Delhi-110025

6<sup>th</sup> December, 2018

**Subject: Limited tender for designing and supply of creatives of calendars for the year 2019.**

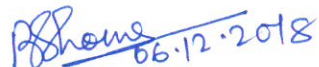
1. Tenders under two cover systems are invited from the reputed printers empanelled with DAVP for designing and supplying of creatives of calendars for the year 2019 to the National Commission for Women.
2. Tenders are requested to submit their bid through two cover system – Technical Bid and Price Bid on or before the time and date mentioned in the table.
3. Addendum, modification, change of last date, if any, etc., will be intimated accordingly.
4. The tender documents received after closure of the time and date are liable to be rejected. Tenders submitted by e-mail/fax will not be accepted under any circumstances.
5. The Commission will, based on the design, quality and other technical parameters shortlist the vendors.

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| 6. | Method of Evaluation of financial bid for technically qualified Tenderer | The lowest offer (L1) from among of the qualified tenderer will be considered for award of work. In case, more than one bid is L1, then reverse auction will be conducted amongst the bidder who have quoted the same L1 price and such bidders will be required to reduce the price on lump sum basis. The L1 bidder, after reduction will be considered for award of the work. |
| 7. | Modality of tender   | The successful tenderer to whom the work order is awarded is required to undertake the work of designing and supply of creative to the NCW for 2019 as per the quality and time frame mentioned in the tender document.  |
| 8. | Supply schedule, Destination of supply                                   | The entire designing and submission will have to be completed by 7 working days after issue of the work order. All creatives shall be supplied at the National Commission for Women at Plot No. 21, Jasola Institutional Area, New Delhi – 110025.   |

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|-----|---|---|
| 9.  | Payment                                   | The payment shall be made within 10 days from the date of receipt of the final bill after satisfactory completion of work as per work order and terms and conditions. No advance payment shall be made before full and final delivery of the creatives. |
| 10. | Last date and time for submission of bids | <b>14.12.2018 upto 15.00 Hrs. at Reception, National Commission for Women, Jasola</b>   |
| 11. | Date and time of opening of Cover 1       | <b>14.12.2018 at 15.30 Hrs</b>  |
| 12. | Date and time of opening of cover II      | <b>14.12.2018 at 17.00 Hrs</b>  |
| 13. | Place of opening                          | NCW office, Jasola  |
| 14. | Addendum etc.                             | Addendum, modification, change of last date, if any, etc., will be intimated accordingly.   |
| 15. | Name & Contact No                         | Mridul Bhattacharya<br>Mobile No. 9555534049  |

The National Commission for Women reserves the right to:-

1. Cancel or withdraw this tender at any stage without assigning any reasons whatsoever and no further correspondence shall be entertained in this regard.
2. Reject or accept any tender offer irrespective of whether it is lowest/otherwise without assigning any reasons whatsoever.

  
**(Barnali Shome)**  
**Under Secretary**

# NATIONAL COMMISSION FOR WOMEN

## TENDER FOR DESIGNING OF CALENDER

### SPECIFICATION OF WORK

#### FOR CREATIVE DESIGN OF CALENDAR - 2019

| Particulars   | Remarks |
|---|---------|
| Provide Creative design on Protection of women from Domestic Violence, Dowry Prohibition, Sexual Harrassment at Workplace, duties of the employer in crime against women, Pre-conception and Pre Natal Diagnostic Techniues, Domestic Violence etc. |         |

*P.S. Shrivastava*  
06-12-2018